



The SANDWICH FAIR ASSOCIATION, Inc. in DeKalb County, Illinois

P.O. Box 129 • 1401 Suydam Road • Sandwich, Illinois 60548
Phone 815-786-2159 • Fax 815-786-6242

Sandwich Fairgrounds Rental & Camping Request Form

Name of Rental (if applicable) _____ Date Requested: _____

Contact Person: _____ Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

Price for Grounds: \$1000.00 per day (payable to The Sandwich Fair Association, Inc.) which includes:

- One (1) building without kitchen facilities
- Use of restrooms
- Water
- Electricity (If additional hook-ups, pole work, or drops are needed, additional cost may be incurred)
- Front Gate Sign - Date of event, short message
- Availability of maintenance person
- Arrangements for set-up time prior to the event are to be made with the maintenance personnel

Camping \$15.00 per day, per unit

Additional Items: (Please -check if needed)

- Showers \$30.00 per day
- Building without kitchen facilities \$100.00 per day, per building
- Building with kitchen facilities \$200.00 per day, per building
- Garbage Removal \$25.00 per dumpster

Security, parking attendants, ticket sellers and first aid are not provided

Please indicate which additional buildings will be used:

- | | |
|-------------------|-------------------|
| 1. _____ \$ _____ | 5. _____ \$ _____ |
| 2. _____ \$ _____ | 6. _____ \$ _____ |
| 3. _____ \$ _____ | 7. _____ \$ _____ |
| 4. _____ \$ _____ | 8. _____ \$ _____ |

Total \$ _____

Deposit \$ _____

Group or renters must provide a certificate of liability insurance naming The Sandwich Fair Association, Inc. as additional insured. The certificate must be on file with The Sandwich Fair Association at least one (1) week prior to the event.

If there are any changes, additions, or questions please notify The Sandwich Fair Association prior to the event so that our grounds crew has time to prepare for your arrival.

Also be reminded that alcoholic beverages are not allowed on the Sandwich Fairgrounds and that open fires are prohibited.

Thank You,
The Sandwich Fair Association, Inc.

Signature: _____ Date: _____

Approval: _____ Date: _____